

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER
736 F Street, Arcata

JULY 11, 2018
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

SPECIAL MEETING

5:45 p.m.

- 1. ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. COMMITTEE INTERVIEWS**
 - A. Interview One Applicant for a Vacancy on the Energy Committee for a Term Expiring September 30, 2020.**
- 4. ADJOURNMENT**

REGULAR MEETING

6:00 p.m.

- I. FLAG SALUTE**
- II. ROLL CALL**
- III. CEREMONIAL MATTERS**
 - A. Proclamation Recognizing the Month of July 2018 as *Parks and Recreation Month*.**

IV. REPORT BY COMMISSION/COMMITTEE

A. Annual Report from the Energy Committee.

V. EARLY ORAL COMMUNICATIONS

This 15-minute time period is provided for people to address the Council on matters not on the agenda. At the conclusion of all oral communications the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council at this time may be limited to two minutes. All other Oral and Written Communications will be heard at this meeting under Agenda Item XI.

VI. N/A

VII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Approve the Minutes of the City Council Meeting of June 7, 2018.**
- B. Approve the Minutes of the City Council Meeting of June 19, 2018.**
- C. Bi-Weekly Report on General Warrants.**
- D. Approve a Letter of Support for Senate Bill 1487: The Iconic African Species Protection Act.**
- E. Approve the Use of State of California 9-1-1 Emergency Communications Office Funds for the Purchase of Dispatch Equipment and Furniture from Zybox Systems, Inc., in the Amount of \$32,701.15, and Authorize the City Manager to Execute All Applicable Documents.**
- F. Adopt Resolution No. 189-06, A Resolution of the City Council of the City of Arcata Supporting a Transition to 100 Percent Renewable Electrical Energy.**
- G. Approve Purchase of One 010-Toro Groundmaster 4000-D Mower in the Amount of \$72,161.05 and Authorize the City Manager to Execute All Applicable Documents.**
- H. Call a Special Meeting for Tuesday, July 17, 2018, at 6:00 p.m., in the Council Chamber and Continue the Village Student Housing Project Review to That Meeting.**

VIII. ITEMS REMOVED FROM CONSENT CALENDAR

Items removed from the Consent Calendar will be heard under this section.

IX. OLD BUSINESS

A. Consider Additional Revisions Previously Proposed by Councilmembers for the City Council Protocol Manual and Approve the Updated City Council Protocol Manual (2018).

Per Chapter 9, Section 9.01 of the City Council Protocol Manual, *the City Council will review and revise the City Council Protocol Manual as needed. The City Council will specifically review, and if necessary revise, the Protocol Manual every July following a City Council election.*

RECOMMENDATION:

It is recommended that the Council: (1) Consider additional revisions previously proposed by Councilmembers for the City Council Protocol Manual; and (2) Approve the updated City Council Protocol Manual (2018).

X. NEW BUSINESS

A. Appoint One Member to the Energy Committee for a Term Expiring September 30, 2020.

B. Certification of Sufficiency of the Petition for "An Initiative to Prohibit the Modification and/or Destruction of the President William McKinley Statue and Its Base and/or the Relocation from its Historic Place in the Center of the Arcata Plaza" for the November 2018 Election Ballot, and Adopt the Ordinance or Refer it to the Ballot for a Vote.

Section 9114 of the California Elections Code requires that petitions submitted to place an initiative on a ballot be signed by the requisite number of voters. The City Clerk's office has determined that the petition for the *Initiative to Prohibit the Modification and/or Destruction of the President William McKinley Statue and its Base and/or the Relocation from its Historic Place in the Center of the Arcata Plaza* has qualified for the November 6, 2018, ballot. Now that the petition has qualified, the City Council has three options: 1) Adopt the ordinance outright without alteration; 2) Submit the ordinance to the voters of Arcata; or 3) Order a report from any City department regarding the impact of the ordinance on the City.

RECOMMENDATION:

It is recommended that the Council take action to accept the certification of the verification of sufficient signatures on the petition for the *Initiative to Prohibit the Modification and/or Destruction of the President William McKinley Statue and its Base and/or the Relocation from its Historic Place in the Center of the Arcata Plaza*, and, additionally, take action to do one of the following:

1. Adopt the ordinance (initiative) without alteration; or
2. Submit the ordinance to the voters of Arcata at the general municipal election to be held on November 6, 2018; or
3. Direct staff to prepare an informational report to be completed by August 10, 2018, and thereafter take action as set out in 1 or 2, above.

If the Council orders the measure to be submitted to the voters, it should determine if it would like to submit any arguments for or against the initiative and possible rebuttal argument; and if so, direct staff and/or specific Councilmembers to draft such argument/rebuttal argument.

C. Adopt Resolution No. 189-05 Calling for a General Municipal Election to be Held November 6, 2018.

The Elections Code of the State of California provides that the local governing body shall establish policies concerning the conduct of municipal elections.

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 189-05, A Resolution of the City Council of the City of Arcata Calling for a General Municipal Election to be Held November 6, 2018, Requesting the Humboldt County Board of Supervisors Consolidate the Election with the Statewide General Election, Establishing Policies for the Election, and Requesting the Humboldt County Office of Elections Conduct Said Election.

D. Adopt Resolution No. 189-03, Approving the Fiscal Year 2018/19 Annual Report on Stormwater Drainage Maintenance Fee for All Non-tax Exempt Parcels and Directing That Said Fee Be Collected through the Property Tax Rolls for Fiscal Year 2018/19.

In 1993, the City of Arcata implemented a Stormwater Management Program in order to comply with Federal and State mandated requirements relating to the control of stormwater pollutants. The Stormwater Drainage Maintenance Fee was established in accordance with this action.

RECOMMENDATION:

It is recommended that the Council adopt Resolution No. 189-03, approving the fiscal year 2018/19 Annual Report on Stormwater Drainage Maintenance Fee for all non-tax exempt parcels and directing that said fee be collected through the property tax rolls for fiscal year 2018/19.

E. 1) Consider a Salary Adjustment for Councilmembers as Provided Under State Law; 2) If a Salary Adjustment is Made, Identify the Amount of the Salary Increase in Ordinance No. 1506, and Introduce Ordinance No. 1506 Amending the Arcata Municipal Code Title II (Administration), Chapter 1 (Council), Section 2010 (Salaries of the City Council Members).

Ordinance No. 1506 proposes an adjustment to Councilmember salaries as permitted by state law. Options of the amount of the Council salary adjustment, if any, are provided below for the Council's consideration. Council salary is currently eligible for adjustment as a result of one or more members beginning a new term following the November 2016 election.

RECOMMENDATION:

It is recommended that the Council:

- 1) Consider a salary adjustment for Councilmembers as provided under state law;
- 2) If a salary adjustment is made, identify the amount of the salary increase in Ordinance No. 1506, and Introduce Ordinance No. 1506, An Ordinance of the City Council of the City of Arcata Amending the Arcata Municipal Code to Adjust Councilmember Salary, Title II (Administration), Chapter 1 (Council), Section 2010 (Salaries of the City Council Members); waive reading of the ordinance and consent to read by title only.

F. Adopt Resolution No. 189-07, a Resolution of the City Council of the City of Arcata Superseding Resolution No. 167-49 Setting Building, Plumbing, Electrical, Mechanical and Other Related Permit Fees.

Resolution No. 189-07, if adopted by the Council, will continue an incremental fee increase designed to achieve full cost recovery of building permit expense as initiated in 2017. The increase of five percent (5%) for all building permits and plan review fees is based on project valuation along with separate plumbing, electrical, mechanical and other related permit fees for this fiscal year. With this FY 18/19 approved budget and revenue estimates, staff is requesting this modest increase.

RECOMMENDATION:

It is recommended that the Council adopt Resolution No. 189-07, a Resolution of the City Council of the City of Arcata Superseding Resolution No. 167-49 Setting Building, Plumbing, Electrical, Mechanical and Other Related Permit Fees.

XI. ORAL AND WRITTEN COMMUNICATIONS

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

XII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

XIII. DATES OF FUTURE MEETINGS

- A. Special Meeting for Continuation of the Public Hearing on The Village Student Housing Project, Tuesday, July 17, 2018, at 6:00 p.m., in the Council Chamber.**
- B. Annual Study Session with the Historic Landmarks Committee and Economic Development Committee, Monday, July 30, 2018, at 6:00 p.m., in the Council Chamber.**

XIV. CLOSED SESSION

XV. CLOSED SESSION REPORTS

XVI. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)